

# West Auckland Parish Council

# Annual Report

May 2019

Clerk: Sharon Proud

 01388 834360

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**List of Contact Numbers for West Auckland Parish Councillors**

<b>Name</b>	<b>Telephone Number</b>
<b>Ed Farrer, 35 Windermere Avenue</b>	<b>01388 832810</b>
<b>Karen Bolton, Copeland Lodge, Copeland Road</b>	<b>0778 9813703</b>
<b>Jean Curl, 15 Robson Road</b>	<b>01388 833610</b>
<b>Colin Mairs, Oakley Grange Farm</b>	<b>01388 833616</b>
<b>Ann Palfreyman, 1 Toadpool</b>	<b>07876 754813</b>
<b>Rachel Gargett-Gillens, 3 Coniston Avenue</b>	<b>07949 959564</b>
<b>Lynne Rielly, Thursden, Hummerbeck</b>	<b>01388 833032</b>
<b>Martin Roberts, Old Fleece House, 20b Front St</b>	<b>01388 833214</b>
<b>Billy Robinson, 3 Esthwaite Grove</b>	<b>01388 833663</b>
<b>Neil Simpson, 44 Leazes Lane, St Helens</b>	<b>01388 665606</b>
<b>Chris Smith, 9 Katrine Walk</b>	<b>07818 408990</b>
<b>George Smith, 8 Musgrave Street, St Helens</b>	<b>01388 662659</b>

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# Chairman's Report 2018-2019

The Parish Council is now in its 15<sup>th</sup> year and continually strives to make improvements to the village wherever possible. This year has brought changes with the loss of Parish Councillor Andy Turner and ex-Parish Councillor, Jack Bell. The efforts and dedication of both men has been acknowledged with a token gesture of siting a commemoration plaque for each on village green seats. Councillor Karen Bolton has recently been welcomed as the newest Parish Council member; Karen is a local woman who has a passion anything beneficial to West Auckland and has already been involved with various initiatives. The Parish Council is proud of this year's progress and that they have managed to keep the precept increase on your rates to zero. They have also managed to continue to subsidise use of the Parish Rooms for local walking, craft, toddler, yoga and elderly groups who meet weekly. Their recent Initiatives include:

- Three more defibrillators and 4 cabinets have been purchased for siting outside of buildings. There is one sited on the front wall of Monteith Community Parish Room, one at the Memorial Hall, one opposite the Workingmen's Club and there are plans to site the 4<sup>th</sup> one near the school on Copeland Road. All cabinets sited have been registered with the North East Ambulance Service and regular maintenance checks will be carried out by Parish Council volunteers.
- This year's Memorial Service, held on November, was a great success with more people attending and refreshments were provided on Monteith Parish Room by the Parish Council afterwards.
- Four cycle racks have been sited near the picnic tables to create secure parking for anyone wishing to use them.
- Significant improvements have been made at the cemetery with the Parish Council working in partnership with the cemetery owners, Durham County Council.
- A Spring bulb planting programme has continued this year with £500 worth of bulbs being planted by volunteers; their efforts are much appreciated. A few volunteers are also fundraising to provide planters throughout the village this summer. The Parish Council has pledged £1,000 to support this project. The volunteers are seeking to enter the Village in Bloom competition and welcome voluntary support from anyone wishing to become involved with the planting.
- The Gaunless Gateway agreed to match fund the Parish Council's contribution to provide the 2<sup>nd</sup> phase of new fencing at the allotments. During these works the Parish Council took the opportunity to employ a separate contractor to clear and improve other parts of the allotments whilst accessible.
- Christmas hampers were again provided to Devonshire House and Roslyn House by the Parish Council on behalf of the residents of West Auckland.

- The Parish Council appreciate the efforts of volunteers who litter pick throughout the year. On April 14<sup>th</sup> there was a community litter pick coinciding with the National Litter Pick week. It was a great success with around 30 volunteers collecting 45 bags of rubbish.
- Two 2 speed matrix have been purchased for siting by DCC at Toadpool and Copeland Road entrances to the village in the near future.
- This year the Parish Council came up with the idea of putting time capsules inside the Pant war memorial. The capsules and plaques were purchased and filled with various current day items by the 3 local schools and the Parish Council; they will be opened in 50 years time. The project resulted in the school children, teachers and Parish Councillors being involved in an enjoyable day.
- Two dog waste bag dispensers have been sited, one on Darlington Road and one at New Street play area. After initial teething problems we seem to be getting a message through to take only 1 or 2 bags at a time as needed.
- A partnership initiative with Etherley Parish Council and DCC Traveller Liaison group has resulted in joint funding to provide defences along the bypass to prevent vehicular access between the A688 and A68 roundabouts. The is now complete and expected to resolve the problem of overnight stops as in recent years.
- The Parish Council have arranged for bus shelters, the Pant plaque and stone miner's seat (near the Manor House) to be cleaned 3 times were annum.

The PC meetings are held every 2<sup>nd</sup> Monday in every month apart from the month of August and it is hoped that the villagers will continue to give their support to the work of the PC so that all can work together for the good of this village. It is important that the PC know the problems arising in the village and any ideas of improvement the residents may have.

Councillor Colin Mairs, Chairperson.

## West Auckland Parish Council Payments & Receipts for the Year End 31 March 2019

<b>Receipts</b>	<b>£</b>	<b>£</b>	
Bank Balance as at 1 April 2017 B/D	£54,695.96		
Allotment Rents	£ 1,300.00		
Gaunless Gateway -allotment fence	£ 2,000.00		
Monteith Cash Flow	£ 300.00		
HMRC VAT Reimbursed	£ 2,202.00		
LCTSS Grant	£ 3,781.00		
Precept DDC	£ 21,707.00		
		£85,985.96	
<b>Payments</b>			
Allotments	£ 5,858.40		
Bus shelter cleaning	£ 120.00		
Broadband & telephone line rental	£ 320.00		
Christmas hampers	£ 87.22		
Christmas	£ 222.00		
Clerk's Salary (Apr 16- Mar 17)	£ 3,200.00		
Cre8tive Design - Printing	£ 686.50		
Defibrillators and cabinets	£ 5,343.60		
Domestic staff salary	£ 831.96		
Donations to local organisations	£ -		
Environment	£ 1,144.81		
Health & Safety- Legionella assessment	£ -		
HMRC- PAYE Employee tax	£ 800.00		
Insurance	£ 421.36		
Internal/ HLB External Audit	£ 460.00		
Landscaping & bollards	£ 696.60		
Laptop replacement software updates	£ 114.98		
Memorial Service & wreaths	£ 170.00		
Newsletter delivery	£ 300.00		
Water rates	£ 189.95		
power electricity	£ 254.54		
power gas	£ 344.49		
Parish Room	£ 416.07		
Petty cash float	£ -		
Postage, printer inks & stationery	£ -		
Speed matrix	£ 21,830.00		
Subscription - Ordnance Survey	£ 65.70		
Subscription ICO	£ 35.00		
Subscriptions - CDALC	£ 311.74		
Subscription & Room Hire SDR	£ 90.00		
Training	£ 77.45		
Website AByte	£ 288.00	£ 44,680.37	
			<b>£41,305.59</b>
<b>Bank Reconciliation</b> (details attached)			
Cash at bank as per statement represented by:			
General Fund Current Asset	<b>£41,305.59</b>		
Petty cash/group room hire/domestic cash			

**Record of Bank Transactions For West Auckland Parish Council to date.**

<b>Date</b>	<b>Ref. No</b>	<b>Details of Transaction</b>	<b>Receipts</b>	<b>Payments</b>	<b>Balance</b>	<b>VAT PAID</b>
01/04/2018		Balance BD			£54,695.96	
03/04/2018	SO	Telephones & Broadband		£20.00	£54,675.96	
03/04/2018	SO	Clerk's Salary		£600.00	£54,075.96	
03/04/2018	SO	Domestic Salary		£69.33	£54,006.63	
05/04/2018	CR	Precept DCC	£25,488.00		£79,494.63	
05/04/2018	CR	Allotment Rents	£1,300.00		£80,794.63	
13/04/2018	BACS	Dog foul bags		£239.00	£80,555.63	£39.80
13/04/2018	CR	Reimbursed VAT	£2,202.00		£82,757.63	
13/04/2018	BACS	Bus shelters x 6 cleaned		£120.00	£82,637.63	
13/04/2018	BACS	Time capsules x 4		£111.96	£82,525.67	
20/04/2018	DD	HMRC - PAYE		£150.00	£82,375.67	
25/04/2018	DD	npower electric		£18.90	£82,356.77	£0.87
01/05/2018	SO	Domestic Salary		£69.33	£82,287.44	
01/05/2018	SO	Telephones & Broadband		£20.00	£82,267.44	
10/05/2018	100518	Mike Batey - Internal Audit		£220.00	£82,047.44	
10/05/2018	100519	CDALC Subscriptions		£311.74	£81,735.70	
17/05/2018	DD	npower gas		£139.78	£81,595.92	£6.65
18/05/2018	DD	npower electric		£18.30	£81,577.62	£0.87
28/05/2018	BP	Ordnance Survey		£65.70	£81,511.92	£10.95
29/05/2018	DD	Information Commissioner's Office (ICO) Subs		£35.00	£81,476.92	
01/06/2018	SO	Domestic Salary		£69.33	£81,407.59	
01/06/2018	SO	Telephones & Broadband		£20.00	£81,387.59	
15/06/2018	DD	NWG Water rates		£43.13	£81,344.46	
18/06/2018	DD	npower electric		£18.67	£81,325.79	£0.89
23/06/2018	BP	Defibrillators and cabinets		£5,343.60	£75,982.19	£890.60
01/07/2018	SO	Clerk's Salary		£600.00	£75,382.19	
01/07/2018	SO	Domestic Salary		£69.33	£75,312.86	
02/07/2018	SO	Telephones & Broadband		£20.00	£75,292.86	
16/07/2018	BP	Toilet rolls - Monteith		£36.07	£75,256.79	£6.01



23/07/2018	SO	HMRC - PAYE		£150.00	£75,106.79	
25/07/2018	DD	npower electric		£16.79	£75,090.00	£0.83
29/07/2018	BP	Bulbs via Cllr Simpson		£500.00	£74,590.00	
01/08/2018	SO	Domestic Salary		£69.33	£74,520.67	
01/08/2018	SO	Telephones & Broadband		£20.00	£74,500.67	
20/08/2018	BP	Mazars -external audit		£240.00	£74,260.67	£40.00
21/08/2018	DD	npower-gas		£111.61	£74,149.06	£5.32
21/08/2018	DD	npower electric		£16.93	£74,132.13	£0.81
01/09/2018	SO	Domestic Salary		£69.33	£74,062.80	
01/09/2018	SO	Telephones & Broadband		£20.00	£74,042.80	
14/09/2018	DD	Anglian Water rates		£52.07	£73,990.73	£0.00
20/09/2018	BACS	BDM Services - allotments		£480.00	£73,510.73	
27/09/2018	DD	npower electric		£17.27	£73,493.46	£0.82
01/10/2018	SO	Telephones & Broadband		£20.00	£73,473.46	
01/10/2018	SO	Clerk's Salary		£600.00	£72,873.46	
01/10/2018	SO	Domestic Salary		£69.33	£72,804.13	
01/10/2018	BP	Hampers 1		£46.15	£72,757.98	
02/10/2018	BACS	Allotment fencing		£5,378.40	£67,379.58	£896.40
08/10/2018	BACS	Zurich Insurance		£421.38	£66,958.20	
08/10/2018	BACS	CDALC-Good Councillors Guides		£50.45	£66,907.75	
08/10/2018	BACS	Planting bulbs		£46.45	£66,861.30	
12/10/2018	BACS	Dog waste bag stations		£197.40	£66,663.90	
04/10/2018	SO	Telephones & Broadband		£30.00	£66,633.90	
22/10/2018	SO	HMRC - PAYE		£150.00	£66,483.90	
22/10/2018	BACS	NEA Project Gaunless Gateway	£2,000.00		£68,483.90	
22/10/2018	100520	Poppy Appeal wreaths		£170.00	£68,313.90	
23/10/2018	BACS	Cre8tive Graphics Newsletter		£175.50	£68,138.40	
24/10/2018	DD	npower electric		£17.25	£68,121.15	£0.82
25/10/2018	BACS	Cllr Simpson hire tool for planting bulbs		£50.00	£68,071.15	
26/10/2018	BACS	Scouts newsletter delivery		£100.00	£67,971.15	
01/11/2018	SO	Domestic Salary		£69.33	£67,901.82	
01/11/2018	SO	Telephones & Broadband		£30.00	£67,871.82	
01/11/2018	BACS	CDALC Course		£27.00	£67,844.82	
01/11/2018	SO	Clerk's Salary		£800.00	£67,044.82	
15/11/2018	BACS	A-Byte 2017-2018 Website Subscription		£144.00	£66,900.82	£24.00
22/11/2018	DD	HMRC - PAYE		£200.00	£66,700.82	
22/11/2018	DD	npower electric		£5.53	£66,695.29	£0.26
27/11/2018	BACS	Hamper drinks		£41.05	£66,654.24	

01/12/2018	BACS	A-Byte 2018-2019 Website Subscription		£144.00	£66,510.24	£24.00
03/12/2018	SO	Domestic Salary		£69.33	£66,440.91	
03/12/2018	SO	Telephones & Broadband		£30.00	£66,410.91	
14/12/2018	DD	Anglian Water rates		£52.08	£66,358.83	
15/12/2018	10052 1	Speeds Matrix x 2		£21,830.00	£44,528.83	
15/12/2018	BACS	Cre8tive Graphics Newsletter		£175.50	£44,353.33	
15/12/2018	BACS	Scouts newsletter delivery		£100.00	£44,253.33	
17/12/2018	DD	npower electric		£53.14	£44,200.19	£2.53
28/12/2018	BACS	Monteith Decorating - J Gamby		£380.00	£43,820.19	
02/01/2019	SO	Domestic Salary		£69.33	£43,750.86	
02/01/2019	DD	Clerk's Salary		£600.00	£43,150.86	
02/01/2019	SO	Telephones & Broadband		£30.00	£43,120.86	
15/01/2019	BACS	Christmans lights lift via Cllr G Smith		£222.00	£42,898.86	£37.00
17/01/2019	DD	npower electric		£34.59	£42,864.27	£1.65
22/01/2019	SO	HMRC - PAYE		£150.00	£42,714.27	
24/02/2019	BACS	Cement & post Cllr Simson		£15.00	£42,699.27	
02/02/2019	SO	Domestic Salary		£69.33	£42,629.94	
02/01/2019	SO	Telephones & Broadband		£30.00	£42,599.94	
09/02/1904	BACS	A Turner plaque and posts for dog bags		£31.60	£42,568.34	
10/02/2019	BACS	SDR Room hire for workshop Memorial Hall		£40.00	£42,528.34	
11/02/2019	BACS	Laptop Firewall & Tech support- 2 years		£114.98	£42,413.36	
19/02/2019	DD	npower electric		£37.17	£42,376.19	£1.77
28/02/2019	DD	npower gas		£93.10	£42,283.09	£4.60
01/03/2019	SO	Domestic Salary		£69.33	£42,213.76	
01/03/2019	SO	Telephones & Broadband		£30.00	£42,183.76	
04/03/2019	BACS	DCC Target hardening		£650.00	£41,533.76	
13/03/2019	BACS	Stockton & Darlington Railway Subscption		£50.00	£41,483.76	
14/03/2019	DD	wave Water rates		£42.67	£41,441.09	
26/03/2019	BACS	Cre8tive Graphics Newsletter & leaflets		£335.50	£41,105.59	
28/03/2019	BACS	Scouts newsletter delivery		£100.00	£41,005.59	
29/03/2019	BACS	Monteith Cash Flow	£300.00		£41,305.59	

**£1,997.45**