

West Auckland Parish Council

Sharon Proud, Clerk to the Council

20 Loweswater Grove, West Auckland

BISHOP AUCKLAND

County Durham DL14 9NA

☎ 01388 834360 ✉ sharon.home@btopenworld.com

COVID-19 restrictions are in place and numbers attending limited to allow social distancing. Any member of the public wishing to attend will be required to notify the Clerk of their intention to join the meeting by telephoning the number above

West Auckland Parish Councillors are summonsed to attend the next West Auckland Parish Council meeting which will be the **Annual Parish Council Meeting** held at the Parish Community Room, Monteith Close, West Auckland on **Monday, 13th July 2020** at 7.00 pm.

Date:

Signed: Clerk to the Council

7.00 pm Chairman's Report & Annual Public Meeting

7.30 pm **AGM AGENDA**

- 1 Election of Chairman and signature of Acceptance of Office & Code of Conduct for coming year.
- 2 Acceptance of Office and Code of Conduct – all Parish Councillors to sign.
- 3 Election of vice-Chairman.
- 4 To accept apologies for absence.
- 5 To agree annual subscriptions
- 6 To confirm minutes of meeting held Monday, 9th March 2020.
- 7 To receive items tabled for information and endorse cheques for invoices received.
- 8 To receive/approve Annual Report including. Financial Accounts Year End 31 March 2020 and Quarter End 30 June 2020.
- 9 To review/amend Standing Orders/Financial Regulations & Risk Assessments.
- 10 To consider adoption of Power of Competence and agree Statement of Intent
- 11 To receive agenda items for next meeting to be held Monday, 14th September 2020, 7.00 pm at Community Parish Room, Monteith Close.