

# West Auckland Parish Council

Sharon Wootton, Clerk to the Council

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West Auckland Parish Councillors are summonsed to attend the next West Auckland Parish Council meeting which will be the **Annual Parish Council Meeting** held at the Parish Community Room, Monteith Close, West Auckland on **Monday, 13<sup>th</sup> May 2019** at 7.00 pm.

Date:

Signed: ..... Clerk to the Council

**7.00 pm** Chairman's Report & Annual Public Meeting

**7.30 pm** **AGM AGENDA**

- 1 Election of Chairman and signature of Acceptance of Office & Code of Conduct for coming year.
- 2 Acceptance of Office and Code of Conduct – all Parish Councillors to sign.
- 3 Election of vice-Chairman.
- 4 To accept apologies for absence.
- 5 To agree annual subscriptions
- 6 To confirm minutes of meeting held Monday, 8<sup>th</sup> April 2019.
- 7 To receive items tabled for information and endorse cheques for invoices received.
- 8 To receive/approve Annual Report inc. Financial Accounts Year End 31 March 2019.
- 9 To review/amend Standing Orders/Financial Regulations & Risk Assessments.
- 10 To consider adoption of Power of Competence and agree Statement of Intent
- 11 To receive agenda items for next meeting to be held Monday, 10<sup>th</sup> June 2019, 7.00 pm at Community Parish Room, Monteith Close.

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