

West Auckland Parish Council

Annual

Report

May 2018

Clerk: Sharon Wootton

 01388 834360

 sharon.home@btinternet.com

List of Contact Numbers for West Auckland Parish Councillors

Name	Telephone Number
Ed Farrer, 35 Windermere Avenue	01388 832810
Jean Curl, 15 Robson Road	01388 833610
Colin Mairs, Oakley Grange Farm	01388 833616
Ann Palfreyman, 1 Toadpool	07876 754813
Rachel Gargett-Gillens, 3 Coniston Avenue	07949 959564
Lynne Rielly, Thursden, Hummerbeck	01388 833032
Martin Roberts, Old Fleece House, 20b Front St	01388 833214
Billy Robinson, 3 Esthwaite Grove	01388 833663
Neil Simpson, 44 Leazes Lane, St Helens	01388 665606
Chris Smith, 9 Katrine Walk	07711 423746
George Smith, 8 Musgrave Street, St Helens	01388 662659
Andy Turner, 8 Dalton Close, St Helens	01388 606021

Sharon Wootton, Parish Council Clerk, can be contacted on
01388 834360 or via email sharon.home@btinternet.com

Chairperson's Report 2017-2018

It has been 14yrs since the beginning of the Parish Council and there have been many changes in that time. This last year particularly has seen the resignation of Councillor Elliott whom we were sad to lose, but we were glad to welcome Councillors Jean Curl and Cllr Rachel Gargett-Gillens as co-opted members until the next elections.

The village is very fortunate to have so many people working with such dedication who work voluntarily on their behalf with no thought to personal cost. In the past 12 months I have received support and assistance from the Parish Councillors and the Clerk, Sharon who ensures the Parish Council is managed within it's legal and financial regulations. The Parish Council are very keen to provide the best service possible to the parish whilst keeping spending to a minimum; this year they are managed to avoid any increase in the Parish Council precept obtained via your rates.

Completed Business

- The Parish Council have received defibrillator training and are keen to publicise the availability of the defibrillator stored at Devonshire House, which allows 24 hours access if ever required. The Parish Council seek to provide further defibrillators to siting in other areas of the village.
- The Pant was given a face lift last year with a raised bed being included to provide a special place to site wooden crosses at the annual Remembrance Service where each of the fallen from recent wards are individually named and commemorated.
- To encourage more use of cycles, 4 bike racks have been obtained and the Parish Council aim to site them near the picnic tables to provide bicycle security for cyclists using the picnic tables of local amenities.
- Further to residents' requests the Parish Council have arranged for the bus shelters to be professionally cleaned twice annually.
- Replacement Christmas lights were purchased for the two large trees on the village green to allow them to provide annual village decoration for future years.
- Various untidy sites, including abandoned gardens, have been reviewed and improved with Parish Council and Durham County Council combined effort.
- Significant improvements have been made at the DCC owned cemetery and there are plans for the Parish Council to support future projects to improve the area further.
- A Spring bulb planting project was completed around the village green areas in the autumn and the flowers have been visible for everyone to enjoy in recent weeks.
- Funding was obtained from Gaunless Gateway towards replacement of the first section of fencing at the allotments.
- Christmas hampers were again provided to Devonshire House and Roslyn House by the Parish Council on behalf of the residents of West Auckland

Ongoing Business

- The Parish Council are seeking to replace one rose bed on the village green with grass and have the other replanted with new shrubs.
- Funding is being sought to support the replacement of additional fencing at the allotments.
- Discussions are underway to improve the New Street play area and arrange for DCC to remove the zip line frame, burnt out shelter and rusty goal posts. It is anticipated that DCC will provide some new equipment to be sited as replacement.
- Discussions are ongoing with DCC to improve the cemetery, village green and other open spaces in the coming year.
- The Parish Council appreciate the volunteers who regularly litter pick in the village. A community litter pick is being arranged for Saturday, 14th July 2018 9.00 am – 12 noon where local residents are invited to participate in an annual 'Spring Clean' of the village by collecting and disposing of rubbish and litter from throughout the parish.

The PC meetings are held every 2nd Monday in every month apart from the month of August and it is hoped that the villagers will continue to give their support to the work of the PC so that all can work together for the good of this village. It is important that the PC know the problems arising in the village and any ideas of improvement the residents may have.

Councillor Colin Mairs, Chairperson.

West Auckland Parish Council Payments & Receipts for the Year End 31 March 2018

Receipts	£	£
Bank Balance as at 1 April 2017 B/D	£50,231.05	
Allotment Rents	£ 1,300.00	
Donation to spring bulbs	£ 50.00	
Gaunless Gateway -allotment fence	£ 1,000.00	
Groups' Room Hire	£ 815.00	
HMRC VAT Reimbursed	£ 851.35	
Laptop grant	£ 897.76	
LCTSS Grant	£ 3,767.00	
Precept DDC	£ 21,707.00	
Wreaths	£ 20.00	£80,639.16
Payments		
Allotments	£ 4,002.00	
Bus shelter cleaning	£ 180.00	
Broadband & telephone line rental	£ 448.80	
Christmas hampers	£ 175.90	
Christmas	£ 3,300.00	
Clerk's Salary (Apr 16- Mar 17)	£ 3,200.00	
Cre8tive Design - Printing	£ 806.50	
Domestic staff salary	£ 728.82	
Donations to local organisations	£ 4,786.80	
Grant 3 - Neighbourhood Plan	£ -	
Health & Safety- Legionella assessment	£ -	
HMRC- PAYE Employee tax	£ 800.00	
Insurance	£ 418.45	
Internal/ HLB External Audit	£ 522.00	
Landscaping & bollards	£ 3,194.84	
Laptop replacement software updates	£ 1,021.98	
Quality Status approval	£ 80.00	
Memorial Service & wreaths	£ 330.00	
Newsletter delivery	£ 100.00	
Water rates	£ 225.08	
npower electricity	£ 235.68	
npower gas	£ 786.53	
Parish Room	£ -	
Petty cash float	£ -	
Postage, printer inks & stationery	£ 229.80	
Subscription - Ordnance Survey	£ 65.70	
Subscriptions - CDALC	£ 304.32	
Website AByte	£ -	£ 25,943.20
		£54,695.96
Bank Reconciliation (details attached)		
Cash at bank as per statement represented by:		
General Fund Current Asset	£54,695.96	
Petty cash/group room hire/domestic cash	£1.74	

Record of Bank Transactions For West Auckland Parish Council to date.

Date	Ref. No	Details of Transaction	Receipts	Payments	Balance	VAT PAID	VAT Reg No.
01/04/2017		Balance BD			£50,231.05		
03/04/2017	DD	Northumbrian Water		£44.12	£50,186.93		
03/04/2017	SO	Domestic Salary		£52.14	£50,134.79		
03/04/2017	SO	Telephones & Braodband		£20.00	£50,114.79		
03/04/2017	SO	Clerk's Salary		£600.00	£49,514.79		
04/04/2017	CR	Allotment rents	£1,300.00		£50,814.79		
04/04/2017	CR	Groups' Rent	£155.00		£50,969.79		
04/04/2017	BP	Bollards x 2		£56.59	£50,913.20		
06/04/2017	CR	DCC Precept	£25,474.00		£76,387.20		
15/04/2017	BP	Bollards x 2		£56.27	£76,330.93		
15/04/2017	BP	Blue refuge bags x 200		£44.78	£76,286.15		
19/04/2017	100511	Allotment skip		£210.00	£76,076.15		
20/04/2017	100512	Deco - seat plaque		£18.00	£76,058.15		
24/04/2017	SO	HMRC PAYE		£150.00	£75,908.15		
27/04/2017	DD	npower electricity		£20.99	£75,887.16	£1.00	768362492
27/04/2017	CR	HMRC Reimbursed VAT	£851.35		£76,738.51		
02/05/2017	SO	Domestic Salary		£52.14	£76,686.37		
02/05/2017	SO	Telephones & Braodband		£20.00	£76,666.37		
03/05/2017	100513	TG Mowers - Football club tractor		£4,786.80	£71,879.57	£797.80	883055609
11/05/2017	BP	Spring bulbs x 2000		£223.79	£71,655.78	£14.43	
13/05/2017		Anonymous donation for flower bulbs	£50.00		£71,705.78		
13/05/2017	BP	Picnic benches		£1,764.00	£69,941.78	£294.00	224419132
21/05/2017	BP	Ink cartridges x 11		£187.48	£69,754.30	£31.24	226235189
23/05/2017	DD	npower electricity		£18.76	£69,735.54	£0.89	768362492
31/05/2017	DD	npower gas		£73.20	£69,662.34	£3.49	768362492
31/05/2017	DD	npower gas		£198.03	£69,464.31	£9.43	
01/06/2017	SO	Domestic Salary		£52.14	£69,412.17		
01/06/2017	SO	Telephones & Broadband		£20.00	£69,392.17		
18/06/2017	BP	Crea8ive Graphics Newsletter		£140.00	£69,252.17		
20/06/2017	BP	Clerk's Salary x 2 months (bank change)		£104.28	£69,147.89		
20/06/2017	BP	Internal Audit		£246.00	£68,901.89		
23/06/2017	DD	npower electricity		£20.40	£68,881.49	£0.97	768362492
29/06/2017	DD	NWG Business - water rates		£2.18	£68,879.31		

02/07/2017	BP	Ordnance Survey Annual Subscription		£65.70	£68,813.61		
03/07/2017	SO	Telephones & Broadband		£20.00	£68,793.61		
03/07/2017	SO	Clerk's Salary		£600.00	£68,193.61		
08/07/2017	BP	BT Annual Line Rental		£208.80	£67,984.81		
24/07/2017	SO	HMRC PAYE		£150.00	£67,834.81		
25/07/2017	DD	npower-electric		£18.53	£67,816.28	£0.88	768362492
01/08/2017	SO	Telephone & Broadband		£20.00	£67,796.28		
02/08/2017	BP	Crea8ive Graphics Newsletter- new bank		£140.00	£67,656.28		
08/08/2017	CR	Laptop Grant	£897.76		£68,554.04		
09/08/2017	DD	npower electricity		£17.97	£68,536.07	£0.86	768362492
11/08/2017	BP	External Audit		£276.00	£68,260.07	£46.00	830847032
11/08/2017	100514	CDALC Subscriptions		£304.32	£67,955.75		
21/08/2017	DD	npower gas		£127.74	£67,828.01	£6.09	768362492
01/09/2017	SO	Telephone & Broadband		£20.00	£67,808.01		
01/09/2017	SO	Domestic Salary		£52.14	£67,755.87		
13/09/2017	CR	Groups' Rent	£400.00		£68,155.87		
14/09/2017	BP	Replacement laptop, Office security & software		£1,021.98	£67,133.89	£170.33	226659933
20/09/2017	DD	NWG Business - water rates		£78.08	£67,055.81		
25/09/2017	DD	npower electricity		£18.67	£67,037.14	£0.89	768362492
30/09/2017	BP	Zurich insurance		£418.45	£66,618.69		
02/10/2017	100515	Quality Status approval		£80.00	£66,538.69		
02/10/2017	BP	Telephone & Broadband		£20.00	£66,518.69		
02/10/2017	DD	Clerk's salary		£600.00	£65,918.69		
02/10/2017	DD	Domestic Salary		£69.33	£65,849.36		
08/10/2017	BP	Cre8ive Graphics		£175.50	£65,673.86		
21/10/2017	BP	Hampers1		£72.60	£65,601.26		
23/10/2017	SO	HMRC PAYE		£150.00	£65,451.26		
24/10/2017	DD	npower electricity		£17.25	£65,434.01	£0.82	768362492
01/11/2017	DD	Domestic Salary		£69.33	£65,364.68		
01/11/2017	DD	Clerk's Salary		£800.00	£64,564.68		
01/11/2017	DD	Telephone & Broadband		£20.00	£64,544.68		
05/11/2017	BP	Ferryhill Band		£150.00	£64,394.68		
05/11/2017	BP	Pant raised cross bed- C Evens Joinery		£948.00	£63,446.68	£158.00	224419132
05/11/2017	100516	Wreaths and wooden crosses		£180.00	£63,266.68		
08/11/2017	401201	Guides Wreath	£20.00		£63,286.68		
13/11/2017	100517	Bulbs and turf lifter		£33.41	£63,253.27	£3.33	759070119
16/11/2017	BP	Stationery-A4 paper and laminating pouches		£42.32	£63,210.95	£7.05	Staples

							TBC
19/11/2017	BP	Cleaning bus shelters B-Clean		£180.00	£63,030.95		
22/11/2017	SO	HMRC		£200.00	£62,830.95		
23/11/2017	DD	npower electricity		£19.82	£62,811.13	£0.94	768362492
22/11/2017	DD	npower gas		£89.12	£62,722.01	£4.24	768362492
23/11/2017	DD	npower gas		£93.81	£62,628.20	£4.47	768362492
28/11/2017	BP	Allotment fencing - Trevor Burns		£3,792.00	£58,836.20	£632.00	440965540
01/12/2017	DD	Telephone & Broadband		£20.00	£58,816.20		
01/12/2017	DD	Domestic Salary		£69.33	£58,746.87		
03/12/2017	DD	Westlife Delivery-Scouts		£100.00	£58,646.87		
05/12/2017	BP	Christmas tree lights -supply and fit 2 trees		£3,300.00	£55,346.87		
10/12/2017	BP	Cre8ive Graphics-Westlife		£175.50	£55,171.37		
12/12/2017	DD	NWG Business - water rates		£48.08	£55,123.29		
18/12/2017	BP	Hamper2 & Flowers		£103.30	£55,019.99		
19/12/2017	CR	Gaunless Gateway - Allotment Fence	£1,000.00		£56,019.99		
22/12/2017	BP	Salt bins supply replenished BDM Mundell		£50.00	£55,969.99		
25/12/2018	DD	npower electricity		£24.92	£55,945.07	£1.19	768362492
02/01/2018	SO	Telephone & Broadband		£20.00	£55,925.07		
02/01/2018	SO	Domestic Salary		£69.33	£55,855.74		
02/01/2018	SO	Clerks Salary		£600.00	£55,255.74		
22/01/2018	SO	HMRC		£150.00	£55,105.74		
30/01/2018	10043	WI Room Hire Annual	£75.00		£55,180.74		
01/02/2018	SO	Domestic Salary		£69.33	£55,111.41		
01/02/2018	SO	Telephone & Broadband		£20.00	£55,091.41		
12/02/2018	DD	npower gas		£204.63	£54,886.78	£9.74	768362492
12/01/1900	DD	npower electricity		£20.76	£54,866.02	£0.99	768362492
20/02/2018	DD	npower electricity		£19.59	£54,846.43	£0.93	768362492
01/03/2018	SO	Telephone & Broadband		£20.00	£54,826.43		
01/03/2018	SO	Domestic Salary		£69.33	£54,757.10		
09/03/2018	DD	Crea8ive Graphics newsletter		£175.50	£54,581.60		
19/03/2018	DD	Water rates - NWG		£52.62	£54,528.98		
27/03/2018	Cash	Groups' Rent transferred to bank	£185.00		£54,713.98		
28/03/2018	DD	npower electricity		£18.02	£54,695.96		
						£2,202.00	VAT Claim

