

West Auckland Parish Council

Minutes of Meeting held Monday, 12th June 2017 at 7.00 pm,
Parish Community Room, Monteith Close, West Auckland

Present: Cllr C Mairs, Chairman
Cllr E Farrer
Cllr A Palfreyman
Cllr V Raine
Cllr M Roberts
Cllr G Smith, Vice-Chairman
Cllr A Turner

17.52 TO ACCEPT APOLOGIES FOR ABSENCE

Apologies were received from Cllr Elliott, Cllr Rielly, Cllr Robinson and Cllr Smith. A recently co-opted member was unable to attend his first meeting. His apologies were appreciated but he is required to attend an initial meeting to be formally co-opted prior to apologies being recorded.

17.53 DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

There were no expressions of interest received.

17.54 TO CONFIRM MINUTES OF PREVIOUS MEETING & MATTERS ARISING

The Minutes were agreed as a true account and signed accordingly.

Matters Arising

- It was confirmed that the Manor House fence has been removed but there are still concerns about the safety of the perimeter wall which is reported as visibly leaning. Cllr Roberts to visit the site.

17.55 TO INVITE ANY COMMENTS FROM MEMBERS OF THE PUBLIC

- It was reported that litter and dog waste bins are not being emptied as often as necessary. Following discussion it was agreed to monitor the situation and possibly request additional bins if required in due course. It was advised that dog waste can be disposed of in ordinary waste bins in addition to the dedicated 'Dog Waste' ones sited throughout the village.
- Bus stops were reported as still requiring attention. This item has already be reported to DCC and will require follow-up if no action is evident in coming weeks.

17.56 TO RECEIVE CHAIRPERSON/COUNCILLORS REPORT

Further to recent requests Cllr Roberts produced a draft Heritage leaflet for consideration of inclusion of local walks and points of interest. This item will be considered further at the next meeting.

Chairman's Signature..... Date.....

17.57 CLERK’S TABLING OF CORRESPONDENCE/ENDORISING OF INVOICE CHEQUES

The Clerk was unavailable to attend and had previously met with the Chairman to review all payments, as follows, prior to them being formally endorsed at the meeting:

Domestic Salary		£52.14
Telephones & Broadband		£20.00
TG Mowers - Football club tractor		£4,786.80
Spring bulbs x 2000		£223.79
Anonymous donation for flower bulbs	£50.00	
Picnic benches		£1,764.00
Ink cartridges x 11		£187.48
npower electricity		£18.76
npower gas		£73.20
npower gas		£198.03
Domestic Salary		£52.14
Telephones & Broadband		£20.00
Crea8ive Graphics Newsletter		£140.00
Clerk’s Salary x 2 months (bank change)		£104.28
Internal Audit		£246.00
npower electricity		£20.40
NWG Business - water rates		£2.18

(i) To receive monthly activity update on Citizens’ Advice Bureau (CAB) sessions

There were no reported attendees this month.

17.58 RECEIVE ENVIRONMENT/PLANNING WORKING GROUP UPDATE

(i) To receive update on replacement of rose beds

- It was reported that development for replacement of the rose beds is still ongoing. This item will be reviewed at the next meeting.

(ii) To consider introducing a one-way traffic flow on Front Street

To be deferred due to Cllr C Smith’s absence.

(iii) To consider relocation and maintenance of the notice board

This was deferred to the next meeting due to lack of attendance for comments.

17.59 To RECEIVE FINANCE WORKING GROUP UPDATE

(i) To receive quote and specification for replacement Christmas lights

It was confirmed a brochure is still awaited.

(ii) To receive quote and specification for speed matrix

It was confirmed quotes are still being sourced.

Chairman’s Signature..... Date.....

(iii) To consider supporting allotments with Gaunless Gateway funding application

Quotes for a replacement allotment fence were reviewed and it was agreed that the Parish Council would provide any support required to assist with submitting the application. It was resolved a decision to provide financial support could not be made until the allotments holders agreed their preferred quote and the outcome of the application is known.

17.60 To DISCUSS CURRENT LOCAL PLANNING ISSUES

- It was reported that there are delays on the development of the Prince of Wales. This will be monitored and a letter sent to developers if there is no further progress in coming weeks.
- It was reported that there has been no feedback from Groundwork on a quote to support the production of a Neighbourhood Plan

17.61 Agenda items for meeting to be held 10th July 2017 at 7.00 pm
(Quarter End Finance review 6.15pm)

- To consider an improved youth recreation area
- To consider newsletter distribution payment
- To consider Front Street traffic flow
- To consider volume of noise from public house
- To consider plans for replacement of existing rose beds
- To consider site for provision of wooden memorial crosses
- To consider maintenance and possible relocation of the notice board
- To consider erection of visitors information board
- To consider developing the Heritage meeting draft leaflets
- To obtain quote for Christmas lights
- To obtain quote for speed matrix

Chairman's Signature..... Date.....