

Minutes of Meeting held Monday, 12<sup>th</sup> September 2016 at 7.00 pm,  
Parish Community Room, Monteith Close, West Auckland

**Present:** Cllr H Charlton, Chair  
Cllr V Elliott  
Cllr E Farrer  
Cllr V Raine  
Cllr W Robinson  
Cllr G Smith  
Cllr A Turner

#### **16.54 To ACCEPT APOLOGIES FOR ABSENCE.**

Apologies were received from Cllr Mairs, Cllr Rielly, Cllr Roberts, Cllr G Robinson & Cllr Wright.

#### **16.55 DECLARATION OF INTEREST IN ITEMS ON THE AGENDA.**

There were no expressions of interest declared for any agenda item. Cllr Vivian Elliott submitted her Register of Interest and was welcomed as a newly co-opted member of the Parish Council.

#### **16.56 To CONFIRM MINUTES OF PREVIOUS MEETING & MATTERS ARISING.**

The Minutes were agreed as a true account and signed accordingly.

There were no matters arising.

#### **16.57 To INVITE ANY COMMENTS FROM MEMBERS OF THE PUBLIC.**

A query was raised by a member of the public about permissible height restrictions on garden fences. It was advised that the limit is 6' from ground level.

#### **16.58 To RECEIVE CHAIRPERSON/COUNCILLORS REPORT.**

It was reported that a meeting had been held recently to consider management of en-mass travellers en-route to the annual Appleby event. It was advised that the Parish Council were asked to identify suitable land along the A689 road away from main roads. Another meeting is to be arranged in due course. The Parish Council are keen to support the reduction of road side camping in the area.

Chairman's Signature..... Date.....

**16.59 CLERK’S TABLING OF CORRESPONDENCE/ENDORISING OF INVOICE CHEQUES.**

The Clerk tabled all correspondence received and payments were checked on invoices as below:

|                                     |  |         |
|-------------------------------------|--|---------|
| HMRC PAYE                           |  | £150.00 |
| AR Entertainment deposit            |  | £200.00 |
| Domestic 1 Salary                   |  | £52.14  |
| Telephones & Broadband              |  | £20.00  |
| Purple bus - 3 days UFO Leisure Stu |  | £540.00 |
| AR Entertainment -final payment     |  | £790.00 |
| npower gas                          |  | £92.50  |
| Domestic 1 Salary                   |  | £52.14  |
| Telephones & Broadband              |  | £20.00  |
| BDO External Audit                  |  | £276.00 |

- 17 To consider future management of quarterly Westlife newsletters.

This item will be carried forward.

- 18 To receive assurance on annual health and safety inspection and update on minor electrical works.

Cllr Smith advised that the required annual H&S inspection of the premises has been carried out and the required documentation will be submitted to the Fire Officer at the earliest convenience.

**16.60 TO RECEIVE ENVIRONMENT/PLANNING WORKING GROUP UPDATE.**

- (i) **To receive update on Christmas tree**

It was agreed that the Christmas tree is now thriving and local residents were given a voucher to acknowledge appreciation of regularly watering and feeding the tree.

- (ii) **To receive update on miners’ banner.**

It was resolved that the miners’ banner should remain at Beamish Museum and that the Parish Council will seek to obtain a framed photograph of it for the Parish Room and the Memorial Hall. ACTION: Cllr Turner to confirm outcome of his enquiries.

- (iii) **To arrange defibrillator training.**

It was resolved that St Johns’ Ambulance should be invited to provide training in the use of the defibrillator for any Parish Councillor and Devonshire House nursing home staff that wish to participate. ACTION: Clerk to arrange.

- (iv) **To consider need for bollards on grassed area near Earl of Warwick.**

Following discussion it was resolved that Cllr C Wilson will seek DCC permission to site the required bollards in the area to prevent vehicular access to the grass land.

Chairman’s Signature..... Date.....

**(v) To consider review of parish boundaries.**

It was confirmed that this issue is currently being reviewed by DCC.

**16.61 To RECEIVE FINANCE WORKING GROUP UPDATE.**

**(i) To consider provision of additional picnic tables.**

It was resolved that 2 more picnic tables will be purchased and DCC permission be sought to site them. ACTION: Clerk to obtain quotes.

**(ii) To receive quotes for securing wooden slats to the miners' memorial stone seat.**

No quotes have been requested as Cllr Roberts requested that he provide the supplier with a drawing. ACTION: Clerk to follow up and seek quotes.

**(iii) To consider funding to support the Youth Club.**

It was resolved that the Parish Council are unable to support any request for funding from the Youth Club at this time.

**(iv) To consider replacing Monteith Parish Room chairs.**

It was resolved that funding replacement chairs will be considered at the Budget Setting meeting,

**16.62 To DISCUSS CURRENT LOCAL PLANNING ISSUES.**

There were no local planning issues discussed.

**16.63 To RECEIVE ITEMS FOR NEXT MEETING BEING HELD MONDAY, 10<sup>TH</sup> OCTOBER 2016**

- 19 To consider play equipment on the New Street play area
- 20 To obtain an update on the speed matrix
- 21 To plan Remembrance Sunday service
- 22 To consider the World Cup Display – Cllr Roberts
- 23 To consider flower beds
- 24 To consider management of Westlife

Chairman's Signature..... Date.....