

Minutes of Meeting held Monday, 12<sup>th</sup> November 2012 at 7.00 pm,  
Parish Community Room, Monteith Close, West Auckland

**Present:** Cllr Charlton, Chairperson  
Cllr J Bell  
Cllr E Farrer  
Cllr P Fenwick  
Cllr L Rielly  
Cllr W Robinson  
Cllr A Turner

**12.84 TO ACCEPT APOLOGIES FOR ABSENCE.**

Apologies were received from Cllr Mairs, Cllr Ferguson, Cllr Raine & Cllr Roberts,

**12.85 DECLARATION OF INTEREST IN ITEMS ON THE AGENDA.**

No expressions of interest were received.

**12.86 TO CONFIRM MINUTES OF PREVIOUS MEETING**

The minutes were agreed to be a true account of the previous meeting and signed accordingly.

**12.87 TO INVITE ANY COMMENTS FROM MEMBERS OF THE PUBLIC.**

There were no members of the public in attendance.

**12.88 CLERK'S TABLING OF CORRESPONDENCE/ENDORISING INVOICE CHEQUES.**

| CHEQUE NO | DETAILS                              | AMOUNT  | PREVIOUSLY AGREED |
|-----------|--------------------------------------|---------|-------------------|
| 100398    | Allotment toilets                    | £129.60 | Y                 |
| 100399    | Poppy wreaths and wooden crosses     | £100.00 | Y                 |
| 100400    | Remembrance Sunday Band              | £100.00 | Y                 |
| 100401    | Chains of Office                     | £611.40 | Y                 |
| 100402    | Cre8ive Graphics Hi visibility vests | £31.20  | Y                 |
| 100403    | Cre8ive Graphics newsletter          | £144.45 | Y                 |

The Clerk tabled all correspondence received and cheques have been endorsed for invoices as detailed above.

The possible asset transfer of Monteith Close Parish Council was raised and it was resolved that the Parish Council are in agreement to initiate the process and have submitted the appropriate Expression of Interest form accordingly. ACTION: Clerk to complete all documentation.

Chairman's Signature..... Date.....

**12.89 TO RECEIVE FINANCE WORKING GROUP UPDATE.**

i. To consider budget setting for 2013-2014

The budget 2013-2014 was proposed and considered by those present. It was highlighted that there are various projects under consideration and a significant amount of the available budget will be spent on these items ie cemetery improvements, Monteith Close community rooms renovation, statue, post office car park, Chapel Street car park, bus shelter, picnic tables. The draft budget sheet will be amended as required and agreed at the next meeting. ACTION: Cllr Farrer to update.

ii. To consider upgrade of Christmas tree electrics

It was agreed that no updates were required to the tree this year.

iii. To consider quotes for East Green car park landscaping

It was resolved that the landscaping should go-ahead and in the meantime DCC should be contacted for confirmation that they will take over the maintenance once the works to improve the area are complete. ACTION: Clerk to arrange works to go-ahead and contact DCC.

iv. To consider specification/quote for Oakley Beck car park

To progress with this, if Cllr Roberts has not managed to draft a specification, it was agreed to contact Lee Mowbray to request a specification for the 6 agreed parking bays and to also obtain 3 quotes. It was also agreed to contact DCC for confirmation that they will take on future ownership once the car park works are complete. ACTION: Clerk to arrange.

v. To consider Oakley Green road-side mounds

It was agreed that DCC should be contacted to obtain permission and a quote to provide the mounds along Oakley Green. ACTION: Clerk to write.

vi. To consider purchase of picnic tables

It was proposed that 2 wooden hexagonal picnic tables should be purchased and sited as previously approved. ACTION: Clerk to order picnic tables and obtain quote for siting.

vii. To consider purchase of replacement planter at Crusty loaf

Following consideration of various planter options it was agreed to visit a local reclamation business to purchase a suitable planter with a spending limit of £1,000. ACTION: Parish Councillors to visit.

**12.90 TO RECEIVE ENVIRONMENT/PLANNING WORKING GROUP UPDATE.**

i To discuss village green kerbs

A quote has been received to reinstate kerbs around the village green. It was resolved

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that this work should go-ahead. ACTION: Clerk to arrange.

ii To consider Oakley beck culvert

Problems with the culvert blocking during flooding was discussed and it was agreed to request that it be cleared by the Environment Agency. ACTION: Clerk to request clearing of under bridges of Oakley beck between Eden garage to culvert at Roslyn House plus under Gaunless bridge on Station Road.

iii To consider Nursery village green application

Following consideration of the request to meet with objectors to village green status. It was agreed to offer Monday mornings or Friday anytime (exc 30/11, 7-10/12) as a suitable to dates to meet providing both solicitors can be present.

iv To discuss Westlife articles

It was highlighted that the Christmas church service details were omitted from the recent newsletter. It was agreed that a further service sheet should be sent out to include details of church services.

v To consider traffic speed monitoring/calming measures.

This item will be carried forward to the next meeting.

**12.91 TO RECEIVE ITEMS FOR THE 10<sup>TH</sup> DECEMBER 2012 MEETING**

- Football monument lighting
- Donation to West Auckland Workingmen's Club Christmas party
- Traffic monitoring/calming
- Library service
- Update on items from previous agendas

Chairman's Signature..... Date.....