

WEST AUCKLAND PARISH COUNCIL

Sharon Wootton, Clerk to the Council

20 Loweswater Grove, West Auckland

BISHOP AUCKLAND

County Durham DL14 9NA

☎ 01388 834360 ✉ sharon.home@btinternet.com

Minutes of AGM/Annual Public Meeting held Monday, 21st May 2012 at 7.00 pm, Parish Community Room, Monteith Close, West Auckland

AGM AGENDA - (to immediately follow Annual Public Meeting)

12.40 Election Of Chair

Cllr Hazel Charlton was nominated and voted in as Chairperson for the coming year.

12.41 Chairman to sign Acceptance Of Office & Code Of Conduct for coming year.

Cllr Charlton accepted the responsibility and signed the Declaration of Acceptance of Office of Parish Council Chairperson as required.

12.42 Election of vice-Chair

Cllr Colin Mairs was nominated and accepted the responsibility of vice-Chairperson for the coming year.

12.43 To agree Annual Subscriptions to CDALC, SLCC and OS

It was agreed that all annual subscriptions should continue this year.

12.44 To accept apologies for absence

Apologies were received from Cllr Turner, Cllr Mairs and Cllr Farrer. The Parish Council regretfully accept Cllr Tweddle's resignation with immediate effect.

12.45 To confirm minutes of meeting held 4th April 2011

The previous meeting's minutes were approved and signed accordingly.

12.46 Clerks' tabling of correspondence and endorsing of cheques for invoices received.

CHEQUE No	DETAILS	AMOUNT	PREVIOUSLY AGREED
100363	Laptop charger and stationery	£23.34	Y
100364	Internal audit	£95.00	Y
100365	Under 11s Wembley trip	£500.00	Y
100366	Under 14s Wembley trip	£500.00	Y
100367	Allotment skip	£156.00	Y
100368	Spring newsletter	£144.45	Y
100369	SLCC Power of Competence training	£48.00	Y
100370	Farmers' market lights- December	£120.00	Y
100371	TESS Allotment toilets	£129.60	Y
100372	Village notice board	£665.00	Y
100373	SLCC GPC application	£20.00	Y
100374	Newsletter delivery	£70.00	Y

12.47 To check/approve Annual Report including Financial Accounts Years End 31 March 2011

The accounts were checked and approved by those present prior to external audit; the Clerk confirmed that the Internal Audit has been completed and read out the auditor's report.

12.48 To review/amend Standing Orders, Financial Regulations, Risk Assessments & Asset Register.

It was agreed that future monthly meetings will revert to the 2nd Monday of each month with effect from 11th June 2012.

12.49 To receive any further items in addition to those listed for 11th June 2012 meeting

- Co-opting replacement Parish Councillor
- Village green planter removal
- Copeland Road bus shelter update
- Working groups finance/environment
- Roundabouts
- Shrubs at Christmas tree site
- Car park maintenance
- Additional lighting at Pant
- Salt bins
- Fencing along Oakley Green beck

- Football match car park
- Speed ramps on Oakley Green
- Repairs to kerbs on north side of village green (Devonshire House)
- Chain of Office
- Rose garden to commemorate Queen's Diamond Jubilee
- Monteith Parish Room – asset transfer and session use.
- The Nursery – Jill Errington

7.30 pm

Annual Public Meeting – Chairperson's Report

The Chairperson's report for activity for the past year was read out to those present.